



REQUEST FOR QUOTATION (RFQ) No. 210-2025

Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2025-082 (OHRDM)	LABOR AND MATERIALS: TAILORING SERVICES	549,360.00
Purpose: Uniform of Emphyoyee-Players for SCUFAR 2025.		

Philgeps Posting: Active Date: 4/16/25 Closing Date: 4/24/25 Category: services Reference No.: 11971292

Interested suppliers are required to submit the following documents:

- Valid and Current Mayor's / Business Permit
- Latest Income / Business Tax Return
- Proof of PhilGeps Registration
- Omnibus Sworn Statement
- With Physical Store
- Brochure, if applicable
- FDA, if applicable
- Sample, if applicable

TSU Condition of Sale:

- Delivery Schedule: 20 calendar days from receipt of approved PO/NTP
- Bid Validity: 10 calendar days from submission of bids
- Delivery Site: Supply and Property Management Unit, Tarlac State University (045) 606-8159 / (045) 982-2605
- Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1-2) and eligibility documents is not later than 4/24/25 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City. Open submission may be done manually or through email at **tsucanvassing@gmail.com (045) 606-8110**.

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


MENCHIE DG. ABELLAR
 Head, Procurement Unit

PRICE QUOTATION

Date: 04/15/2025
 RFQ No. 210-2025
 PR No. 2025-082 (OHRDM)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	lot	LABOR AND MATERIALS: TAILORING SERVICES	1		
		UNIFORM of Employee-Players for SCUFAR 2025. 48 pcs ATHLETIC JERSEY SANDO (1 pc Small, 15 pcs Medium, 19 pcs Large, 12 pcs Xlarge, 1 pc 5XL) 133 pcs ATHLETIC JERSEY SHIRT (1 pc Xsmall, 14 Small, 32 pcs Medium, 69 pcs Large, 12 pcs Xlarge, 3 pcs 2XL, 1 pc 3XL, 1 pc 5XL) 189 pcs CAP with Adjustable Strap 189 pcs JACKET (1 pc XSmall, 13 pcs Small, 47 pcs Medium, 94 pcs Large, 26 pcs XLarge, 5 pcs 2XL, 1 pc 3XL, 2 pcs 5XL) 189 pcs JOGGING PANTS (12 pcs Small, 42 pcs Medium, 106 pcs Large, 19 pcs XLarge, 7 pcs 2XL, 1 pc 3XL, 2 pcs 6XL) 199 pcs POLO SHIRT (191 for Players and 8 pcs for Officials) (1 pc XSmall, 15 pcs Small, 48 pcs Medium, 102 pcs Large, 25 pcs XLarge, 4 pcs 2XL, 2 pcs 3XL, 2 pcs 5XL) 104 pcs SHORTS (1 pc XSmall, 3 pcs Small-Women, 2 pcs Small - MEN, 11 pcs Small, 2 pcs Medium-Men, 28 pcs Medium, 1 pc Large- Men, 41 pcs Large, 1 pc XLarge -Women, 2 pcs XLarge - Men, 8 pcs XLarge, 1 pc 2XL, 2 pcs 3XL, 1 pc 5XL)			
		Please see the attached sample design			

Warranty : _____
 The above-quoted price is inclusive of all costs and applicable taxes
 Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____



PhilGEPS

Philippine Government Electronic Procurement System

Portal for Government Procurement Opportunities

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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11971292
Procuring Entity TARLAC STATE UNIVERSITY
Title Labor and Materials: Tailoring Services
Area of Delivery Tarlac

Solicitation Number: 210	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	6
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Services	Date Published	16/04/2025
Approved Budget for the Contract: PHP 549,360.00	Last Updated / Time	15/04/2025 14:48 PM
Delivery Period: 20 Day/s	Closing Date / Time	24/04/2025 13:00 PM
Client Agency:		
Contact Person: Tutchie Panlilio Clerk TSU, Romulo Blvd. San Vicente, Tarlac City, Philip Tarlac City Tarlac Philippines 2300 63-045-6068110 Ext.157 tsucanvassing@gmail.com		

Description

A. Minimum Technical Specifications

- Provision of Human Resource Athletic Jersey (Sando) (48 pieces)
 Front Design: Sublimation of "TARLAC STATE UNIVERSITY" and "Jersey Number in maroon/red color for the body of the jersey and strong gold/yellow and white accents.
 Back Design: Sublimation logo of the TSU logo at the upper part of the shirt and "Jersey Number" below the TSU logo in maroon/red color for the body of the jersey and strong gold/yellow and white accents.
- Provision of Human Resource Athletic Jersey (T-Shirt) (133 pieces)
 Front Design: Sublimation of "TARLAC STATE UNIVERSITY and "Jersey Number" in maroon/red color for the body of the jersey and strong gold/yellow and white accents.
 Back Design: Sublimation logo of the TSU logo at the upper part of the shirt and "Jersey Number" below the TSU logo in maroon/red color for the body of the jersey and strong gold/yellow and white accents.
- Provision of Human Resource Cap (189 pieces)
 Front Design: Maroon cap with "TSU" text in front
 Back Design: adjustable strap
- Provision of Human Resource Jacket (189 pieces)
 Front Design: Sublimation maroon with fire pattern below in yellow and Sublimation logo of the TSU logo in upper left
 Back Design: Sublimation maroon with fire pattern below in yellow and Sublimation logo of the Firefox in the back
- Provision of Human Resource Jogging Pants (189 pieces)
 Front Design: Sublimation maroon with white and yellow lining in the side and with "Tarlac State University
 Back Design: Sublimation maroon with white and yellow lining in the side and with "Tarlac State University" text
- Provision of Human Resource Polo Shirts (199 pieces)
 Front Design: Sublimation geometric pattern in dark shades of grey and black, yellow and red, collar is a combination of red and black, sleeve cuffs are red
 Back Design: Sublimation logo of the TSU logo at the upper part of the shirt with geometric pattern in dark shades of grey and black, yellow and red, collar is a combination of red and black, sleeve cuffs are red
- Provision of Human Resource of Shorts (104 pieces)
 Front Design: Sublimation logo of the TSU logo on left leg and "jersey number on right leg that matches the jersey in maroon, with yellow and black accents on the side panels
 Back Design: Sublimation logo of the TSU logo at the upper part of the shirt and "Jersey Number" below the TSU logo in maroon/red color for the body of the jersey and strong gold/yellow and white accents.
 Color: Maroon/Yellow/White/Black
 Fabric: Jerseys (sando and shirt, Shorts) - Hexagon
 Jacket-Single Face
 Jogging Pants - Single Face
 Polo Shirt - Sublimax

Print design must be visually clear and neat
 Size range: XS to 5XL

B. Delivery Period

Supplier must submit samples sizes 1 day after receipt of Purchase Order Submit the required sample/prototype withing three (3) calendar days after receipt of the Purchase Order
 Polo Shirts must be delivered on or before 20 May 2025

C. Payment Terms

Payment shall be in accordance with the schedule of delivery through Land Bank's LDDAP-ADA/Bank Transfer Facility, within fifteen (15) days after receipt of service invoice and issuance of certificate of acceptance by the end-user. In case of accounts maintained in other bank, bank transfer fees shall be chargeable against the creditor's account. D.

TECHNICAL SPECIFICATIONS

1. REQUIREMENTS:

Fabrics Details -Jerseys (sando and shirt, Shorts) - Hexagon, Jacket Single Face, Jogging Pants-Single Face
 Polo Shirt-Sublimax, Necktape, 2-button shell buttons with rim
 Fit-Fitted
 Pockets- No Pockets
 Collar - 1x1 rib flat collar
 Logo - Back Logo and Front Logo
 -Sublimation logo must have the same color as in the TSU logo
 Logo Size: 1.5in x 1.5in
 Packaging - Individual clear packaging
 Individual clear packaging

Delivery Date: May 20, 2025

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	UNIFORM of Emplyoee-Players for SCUFAR 2025.	48 pcs ATHLETIC JERSEY SANDO ,133 pcs ATHLETIC JERSEY SHIRT,189 pcs CAP with Adjustable Strap,189 pcs JACKET,189 pcs JOGGING PANTS,199 pcs POLO SHIRT (191 for Players and 8 pcs for Officials) ,104 pcs SHORTS *Please see the attached sample design and	1	Lot	549,360.00

Other Information

The bidders must download the attached documents in the associated component section.
 Note: This item is to be acquired as a lot.
 For the complete specifications, please refer to the attached Request for Quotation.

Created by Tutchie Panlilio
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